

# **THE CO-OPERATIVE CITY BANK LTD.**

**U. N. BEZBARUAH ROAD, SILPUKHURI**

**GUWAHATI - 781003**

## **NOTICE**

Notice is hereby given that the Thirty Eighth Annual General Meeting of The Co-operative City Bank Ltd. will be held on 1st September, 2024 (Sunday) at 11.00 AM at the premises of the Bank at U.N. Bezbaruah Road, Silpukhuri, Guwahati - 781 003 to transact the following agenda.

The meeting, if adjourned, shall be held on 8th September, 2024 (Sunday) at the same place and time and to transact the same agenda.

The shareholders of the Bank are requested to attend the meeting.

### **AGENDA:**

1. To take chair by the Chairperson.
  2. To offer condolence and pay homage to departed shareholder/renowned personalities.
  3. To confirm the proceedings of the Thirty Seventh Annual General Meeting of the Bank held on 10th March, 2024.
  4. To consider and adopt the Annual Report, Balance Sheet as on 31.3.2024, Profit & Loss account statements for the period from 1.4.2023 to 31.3.2024 including suggestions, if any.
  5. To consider and adopt the Budget Estimate for the financial year 2024-25.
  6. To fix maximum borrowing power for the year 2024-25.
  7. To appoint Internal Auditor/s for the year 2024-25 and to fix their fees.
  8. To ratify the sitting fees of the Directors, honorarium of the Chairman and conveyance allowance to the Shareholders attending the AGM as fixed by the Board for FY 2024-25.
  9. Amendment of by law Clause No. 3, 9(v), 26, 36,40 etc.
  10. To transact any other business as provided under Bye-law No. 20 (vii) of the Bank as prescribed here under.
  11. Vote of thanks to the Chair
- Guwahati  
The 14th August 2024

By order of the Board of Directors,

Sd/- ASHIM BORDOLOI  
Managing Director

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### **N.B.**

- i) It is necessary to bring this notice with you. Please note that the Firms, Companies or Body Corporate which are Shareholder members, shall submit authority letter, resolution etc. appointing their representative to participate and vote in the meeting, at least one hour before the scheduled time of the meeting.
- ii) Proper notice in writing with signature & date has to be given to the Chairman for discussion on any other business, other than the agenda items, at least one hour before the commencement of the meeting.
- iii) The Annual Report may be downloaded from the website of the Bank "[www.ccbguwahati.com](http://www.ccbguwahati.com)".
- iv) Time of quorum from 11.00 AM to 12.00 PM