

To,
The Branch Manager,
The Co-operative City Bank Ltd.,
..... Branch
Guwahati

Date : _____

Sub : PRAYER FOR SHORT TERM LOAN AGAINST N.S.C. / K.V.P. / L.I.C.P.

Dear Sir,

I/ We would request you kindly to grant me/ us a Short Term Loan of Rs.
(Rupees)
against security of the following NSC/ KVP/ LICP(s) duly assigned in your favour - THE CO-OPERATIVE CITY
BANK LTD., on (Date)

NSC/KVP/LICPNo.	Date	Name of P.O./ L.I.C.P.O.	Face Value/ Surrender Value	Due Date

Total Rs. :

The NSC/KVP/LICP(s) is/ are discharged by me/ us. I agree to pay interest @ % P.A. The loan
is required for the purpose of

The loan will be repaid within Months. In the event of non repayment of the
loan plus interest before the maturity of the NSC/KVP/LICP(s), I hereby authorise you to close the NSC/KVP/LICP(s)
prematurely or on maturity as you deem fit and to collect the proceeds and adjust the same with my/ our loan A/c. If the
proceeds do not cover the loan A/c. I/ We shall deposit the amount to liquidate the loan A/c. The balance amount if any in
credit, after adjustment, may please be transferred to my/ our S/B/, C/D A/c No.

Please credit the loan amount to my/ our CD/SB A/c No. in the name of

Thanking you,

Yours faithfully,

[Signature of the Applicant(s)]

(FOR OFFICE USE ONLY)

Sanctioned Rs. (Rupees)
against the above N.S.C./K.V.P./L.I.C.P.(s).

Interest Due @ % P.A. at Half Yearly rests.

Documents :

- (1) D.P. Note,
- (2) Letter of Lien & Set off.
- (3) Discharged and assigned NSC/KVP/LICP
- (4) Surrender Value Certificate
- (5) Last premium receipt of LICP

Branch Manager